



**BIDDERS QUALIFICATION CRITERIA (BQC) FOR
ARC for Supply of IT Peripherals across GGL Locations**

GGL/IT&ERP/2026/MAR/022

Sr. No.	Criteria	Supporting Documents									
1	The supplier has to ensure the delivery of IT Peripherals as per GGL requirements within 5 business days from the date of order / intimation across GGL Locations PAN India.	Bidder shall submit self-declaration certificate as per Annexure-1, in which he must clearly accept the delivery timeline and door step delivery terms across GGL Locations PAN India.									
2	<p>The Bidder shall have successfully supplied at least ANY one of the following values of IT Peripherals during the last 7 years from the tender publishing date:</p> <table border="1"><tbody><tr><td>a</td><td>Three similar completed supply orders, with each IT Peripherals order Value not less than</td><td>Rs. 3,60,000/-</td></tr><tr><td>b</td><td>Two similar completed supply orders, with each IT Peripherals order Value not less than</td><td>Rs. 4,50,000/-</td></tr><tr><td>c</td><td>One similar completed supply order, with IT Peripherals order Value not less than</td><td>Rs. 7,20,000/-</td></tr></tbody></table>	a	Three similar completed supply orders, with each IT Peripherals order Value not less than	Rs. 3,60,000/-	b	Two similar completed supply orders, with each IT Peripherals order Value not less than	Rs. 4,50,000/-	c	One similar completed supply order, with IT Peripherals order Value not less than	Rs. 7,20,000/-	<ul style="list-style-type: none">GGL associated Bidder (Existing and Previously): Submit GGL issued PO/WO for fulfillment of criteria.GGL non-associated Bidder: Bidder shall submit the copy of Purchase Order/Work order/Contracts for fulfillment of the criteria specified herein and shall submit the corresponding satisfactory work completion certificate / any other proof as documentary evidence towards adherence to the criteria specified herein. <p><i>Bidder needs to provide summarized of the all PO/WO/Contracts separately as mentioned in the instructions</i></p>
a	Three similar completed supply orders, with each IT Peripherals order Value not less than	Rs. 3,60,000/-									
b	Two similar completed supply orders, with each IT Peripherals order Value not less than	Rs. 4,50,000/-									
c	One similar completed supply order, with IT Peripherals order Value not less than	Rs. 7,20,000/-									

BQC Notes (Most Important):

1. Bidder shall submit all qualification documents (**preferably color scan copy**) as mentioned above. No additional documents in the physical form shall be considered.

File No: GGL-IT & ERP-2026-6-182234



GUJARAT GAS

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2. All qualification documents as mentioned above falls under rejection category and non-submission of any of the requisite documents shall make the bid liable for rejection summarily.
3. For Bidder associated with GGL, Documentary evidence for work completion (i.e. Invoice / Inspection Release Note / Completion Certificate / Performance Certificate) against Gujarat Gas Limited Purchaser Order/ Work order/ contract is not required. However, the same will be verified by GGL internally and Technical evaluation will be carried out by GGL as per criteria Considering submitted PO/work order/contract



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Final Check List for Bidders

S.N.	Supporting Documents to be submitted by bidder	Submitted in Technical Bid (Yes/ No)																																			
1	Self Declaration Certificate of accepting the delivery timelines																																				
2	<p>GGL associated Bidder (Existing and Previously): Submit GGL issued PO/WO as per criteria. Bidder has to submit POs with following minimum supplied quantity: -</p> <p>Rs. 7,20,000/- in a Single PO (100% of SoV) or Rs. 4,50,000/- in 2 PO (Each) (62.5% of SoV) or Rs. 3,60,000/- in 3 PO (Each) (50% of SoV)</p> <p>GGL non-associated Bidder: Submit PO/WO issued by end client as per criteria. Bidder has to submit POs with following minimum supplied quantity: -</p> <p>Rs. 7,20,000/- in a Single PO (100% of SoV) or Rs. 4,50,000/- in 2 PO (Each) (62.5% of SoV) or Rs. 3,60,000/- in 3 PO (Each) (50% of SoV)</p> <p>Submit Work completion certificate/ Inspection release against submitted PO/WO as per criteria reflecting min. below details but not limited to- Completion certificate/Inspection release note shall contain PO no./ Service order no./ contract no., date of completion, quantity, make etc.</p> <p>Note: Bidder should prepare a summary of the submitted purchase orders as per enclosed table, so bidder has to specify for which particular BQC criteria (best match 2a / 2b / 2c) the PO/WO/Contract details are being submitted</p> <table border="1"> <thead> <tr> <th>S. No</th> <th>BQC Criteria (Select only one of 2a / 2b / 2c)</th> <th>Purchase / Work / Contract Order Number</th> <th>PO / WO / Contract Date</th> <th>PO / WO / Contract Type (One Time / ARC)</th> <th>Status (Completed / Ongoing)</th> <th>PO / WO / Contract Value</th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>3</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="5"></td> <td>Total</td> <td></td> </tr> </tbody> </table> <p><i>Add more rows only if required</i></p>	S. No	BQC Criteria (Select only one of 2a / 2b / 2c)	Purchase / Work / Contract Order Number	PO / WO / Contract Date	PO / WO / Contract Type (One Time / ARC)	Status (Completed / Ongoing)	PO / WO / Contract Value	1							2							3												Total		
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Annexure 1 – Self Declaration Certificate on Bidder’s Letterhead

Date : _____

Place : _____

To,

The,
AVP Materials,
Office No. 4 & 5, Ground Floor,
IT Tower -2, Infocity
Gandhinagar - 382009
Gujarat

Dear Sir/Madam,

Subject : Self Declaration Certificate for delivery of IT ARC Material within 5 business days across any GGL location

Reference : GGL Tender # _____

Dated # _____

This is to confirm that we <Bidder’s Name> having address <Business Address> will ensure delivery of the specified IT Equipment / Peripheral / Accessories as per the specifications mentioned in the Purchase Order within 5 business days of GGL, from date of confirmed order / intimation by GGL Representative.

Authorized Signatory

Name:

Sign :

Stamp :